

**STUDENT SUPPORT SERVICES BUILDING COMMITTEE
REGULAR MEETING MINUTES
FEBRUARY 25, 2022
10:00 am – 11:00 am
Via Zoom
44 Hatchetts Hill Road
Old Lyme, Connecticut**

Meeting called to order at 10:01 am

In Attendance: Kate Ericson, Rita Volkmann, Craig Esposito, and Robert Mitchell
Presenters and Guests: Mark Jeffko, Mark Sedensky, Roland Kekelia (O&G), Justin Hopkins (Tecton Architects), and Yvonne Tobey

1.0 Approval of Minutes

- 1.1 Motion made to approve February 15, 2022 Building Committee Minutes made by Robert Mitchell and second by Rita Volkmann
Motion passed unanimously

2.0 Reports

- 2.1 Justin Hopkins of Tecton Architects met with Lance Hagen and Jack Cross regarding technology infrastructure and will hold another meeting next week to begin prepping for review with the state regarding the technology budget. Plans to be completed with the state by March or April, 2022. FFE package will follow the same timeline as the technology package (beginning of April). Mark Jeffko and Mark Sedensky (O&G) informed the team that the abatement went well and now working on the electronics demo and clean up. The Guaranteed Maximum Price (GMP) is not quite finished but will have a draft for review by next week. It is about 90% ready. The final GMP will be ready for the next meeting. All awarded contracts went out. A question was raised about the state bid list. The state list for bidders was considered. However, the full RFP process is ultimately more comprehensive and competitive. The state list for bidders was considered.

Currently, the total cost for all trades is \$7,686,671.00 without the Wood Batten Add Alternate. The inclusion of the Add Alternate

would add an additional \$125,777.00. The committee discussed the need and value of the wood batten wall and ceiling trim. In the end, a motion was made to accept the Add Alternate with the provision to consider breaking out the cost for the walls and ceiling separately to assess the savings.

Motion made to approve the additional amount of \$125,777 made by Robert Mitchell and seconded by Craig Esposito.

Motion passed unanimously

3.0 New Business

4.0 Financial Update

4.1 Invoices/Contracts

Motion made to approve Invoice 44778-05 for Tecton in the amount of **\$28,451.85** made by Rita Volkmann and second by Robert Mitchell.

Motion passed unanimously

Motion made to approve invoice 54356 for O&G in the amount of \$12,200.00 made by Robert Mitchell and second by Rita Volkmann

Motion passed unanimously

4.2 Budget Report

A new document needed to be created which has been approved by the state and can now move forward.

5.0 Upcoming Building Meetings

5.1 Next Meeting: March 25, 2022

6.0 Adjournment

Motion made to adjourn meeting made by Rita Volkmann and second by Robert Mitchell

Motion passed unanimously

Meeting adjourned at 10:41 am